

STAFF DEVELOPMENT COUNCIL OF BRITISH COLUMBIA

MISSION AND PHILOSOPHY (Revised Feb. 2003)

The mission of the Staff Development Council of British Columbia is to increase student learning opportunities through enriching the quality of staff development programs and practices in the province of British Columbia.

CONSTITUTION AND BYLAWS

Article I: Name and Purpose

Section 1: This organization shall be known as the Staff Development Council of British Columbia (SDCBC).

Section 2: The purpose of the SDCBC shall be to:

- (a) provide province-wide leadership for the enhancement of staff development,
- (b) develop a reciprocal relationship with the National Staff Development Council (NSDC),
- (c) promote processes for effective staff development,
- (d) provide support and resources for members and other educators, and
- (e) provide the opportunity to learn from and to share with others.

Article II: Affiliation

Section 1: The Staff Development Council of British Columbia shall be affiliated with the National Staff Development Council.

Article III: Membership and Dues

Section 1: The membership categories shall be active and associate. Eligibility requirements and privileges shall be as follows:

- (a) Any educator whose duties include providing supervision, planning, instruction, and/or consultative services in staff development shall be eligible for active membership. Active members shall have full rights and privileges.
- (b) Any organization that has a staff development component shall be eligible for associate membership. Associate members shall receive all mailings but shall not have the rights of:
 - (i) holding office, and
 - (ii) voting.

Section 2: The membership year shall be evergreen.

Section 3: Dues shall be set annually by the Board of Directors.

Article IV: Officers

Section 1: The Board of Directors of the SDCBC shall be president, past president, president elect, secretary, treasurer, communications director, membership director, conference director, and up to six members-at-large. Officers shall be active members of SDCBC and NSDC.

Section 2: The responsibilities of the Board of Directors shall be as follows:

- (a) The president shall preside over all meetings of the Board of Directors, appoint all members of committees and any other committees not otherwise provided for in the constitution, see that all provisions of the constitution are fulfilled by appropriate officers and committee chairpersons, serve as liaison for any business involving an external organization, and serve as ex-officio member of all committees.
- (b) The secretary shall keep all records and minutes of all meetings of the Board of Directors, be responsible for all correspondence, issue notices of meetings, and perform other duties as specified by the president. The secretary shall keep a current mailing list of all members' names and addresses.
- (c) The treasurer shall keep a record of membership, receive monies for the Board of Directors, pay all bills authorized by the president, keep an accurate and current record of all receipts and expenditures of the Council's funds, and make reports at the annual general meeting and at other times as requested by the president.
- (d) The communications director shall publish the newsletter and maintain ongoing communication with the members.
- (e) The membership director shall maintain a current record of the membership and is responsible for member recruitment.
- (f) The conference director shall oversee the conference planning and management committees.

Section 3: Five members of the Board shall constitute a quorum. The Board shall act as the governing body of the Council. In the event an office (other than the presidency) is vacated, the Board shall select a replacement for the unexpired term. The Board shall meet as necessary to conduct the business of the Council.

- Section 4:** The election of officers and term of office for each shall be as follows:
- (a) All officers shall be elected to serve terms of one year. Terms may be extended at the discretion of the Board.
 - (b) The Board of Directors shall be elected during the annual general meeting. All newly elected Board members shall assume their duties at the conclusion of the annual general meeting.

Article V: Committees

Section 1: The Board shall be represented on each committee of the organization.

Section 2: The Board of Directors is responsible for appointing members to these committees and for defining the roles and functions of these committees.

Article VI: Meetings

Section 1: The SDCBC shall hold an annual general meeting and other such meetings and conferences as will promote the purposes of the organization.

Article VII: Dissolution

Section 1: If, at any time, the SDCBC shall cease to carry out the purposes as herein stated, all assets and property held by the Council, whether in trust or otherwise, shall, after the payment of all liabilities, be paid over to an organization which has similar purposes and has established its tax exempt status under existing Federal Internal Revenue Statues. The designated organization shall be endorsed by a majority vote of the Board.

Article VIII: Amendments

Section 1: Any member may propose changes to the constitution or bylaws by sending the proposed changes to the president at least thirty days prior to an annual general meeting. Proposed changes must be mailed to all members one month prior to the annual general meeting. The proposed changes must be approved by two-thirds of the active members present at the annual general meeting.

Article IX: Parliamentary Authority

Section 1: The rules contained in Robert's Rules of Order Revised shall govern SDCBC in all cases in which they apply and in which they are not inconsistent with this constitution and any special rules of order SDCBC may adopt.

Article X: Internal Revenue Service

Section 1: The purpose for which the association is organized is exclusively educational as defined in the Internal Revenue law, and notwithstanding any other provisions of those articles, this organization shall not carry on any other activities not permitted to be carried out by an organization exempt from Federal Income tax under existing statutes of the Internal Revenue Department of the Government of Canada.