

Constitution of the South Carolina Staff Development Council

Article I. NAME and MISSION

Section 1: This organization shall be known as the SC Staff Development Council (SCSDC).

Section 2: The Mission of the SCSDC shall be to:

The South Carolina Staff Development Council is committed to the National Staff Development Council's purpose of ensuring that every educator engages in effective professional learning every day so every student achieves.

Section 3: SCSDC believes:

- Professional development is most effective when supported by an organizational culture that fosters learning for all.
- All professional development should be high quality and aligned to National Staff Development Council's Standards for Professional Development.
- The success of SC students is affected by sustained professional development of all educators.
- School improvement results from continuous professional learning.
- Professional development is based on theory, research and proven practice.
- Collaboration within the school community is essential for school improvement and student success.
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- Collaboration within the school community is essential for school improvement and student success.
- Professional development must be embedded in the organizational structure for systemic change.
- All educators share the responsibility for both individual and organizational growth.
- Effective professional development honors differences in learners by using various approaches to learning.

ARTICLE II. AFFILIATION

The SC Staff Development Council shall be affiliated with the National Staff Development Council.

ARTICLE III. MEMBERSHIP and DUES

Section 1: The membership shall be any person interested in professional growth and organizational development.

Section 2: The membership year shall be for one year beginning with the spring conference..

Section 3: Dues shall be levied in accordance with the Constitution's Bylaws.

ARTICLE IV. EXECUTIVE BOARD

Section 1: The Executive Board of Directors of the Council is comprised of no more than 13 members. The Board shall consist of the elected officers of the Council and at least 8 members-at-large to be elected by the membership. Seven members of the board shall constitute a quorum. The board shall act as the governing body of the Council. In the event of an officer (other than the presidency) is vacated, the board shall select a replacement for the unexpired term. The board shall meet as necessary to conduct the business of the council. The past-president shall serve in an ex-officio capacity for one-year. The president may appoint other ex-officio members to the Executive Board of Directors.

Section 2: The officers of the SCSDC shall be President, President-Elect, Secretary and Treasurer. All Board of Directors members shall be an active member of the SCSDC and NSDC.

Section 3: The responsibilities of the officers and Board of Directors shall be as follows:

(a) President:

- preside over Executive Board meetings and SCSDC general meetings
- participate in relevant SCSDC activities and events
- facilitate a process to ensure that Council members serve as committee chairs and that all members have the opportunity to serve as committee members
- see that all provisions of the Constitution are fulfilled by appropriate officers and committee chairpersons
- serve as liaison for any business involving an external agency
- promote linkages between SCSDC and other organizations or individuals associated with professional development
- serve as ex-officio member of all committees
- delegate duties or responsibilities as needed

(b) President-Elect:

- attend all Executive Board meetings
- participate in relevant SCSDC activities and events
- promote linkages between SCSDC and other organizations or individuals associated with professional development
- preside in the absence of the President
- assume the office of the President if the office is vacated before the expiration of the term

(c) Secretary:

- attend all Executive Board meetings
- participate in relevant SCSDC activities and events
- keep the records and minutes of all Executive Board and SCSDC general meetings
- be responsible for all correspondence
- issue notices of meetings
- perform other duties as specified by the President

- communicate updates with the webmaster (e.g. electronic mailing list, meeting minutes, meeting dates, and other website information)
- (d) Treasurer:
- attend all Executive Board meetings
 - participate in relevant SCSDC activities and events
 - keep a record of membership
 - receive monies for SCSDC
 - pay all authorized bills
 - keep an accurate and current record of all receipts and expenditures of SCSDC funds
 - make regular reports available to membership and at other times as requested by the President
 - be responsible for compiling and submitting all state and federal financial reports

Section 4: The election of the officers and Board of Directors and terms of office for each shall be as follows:

- (a) Officers shall be elected to serve a term of a minimum of two years.
- (b) Board of Directors shall be elected to serve a term of a minimum of two years.
- (c) Officers and Board of Directors shall be elected at the annual business meeting. All newly elected officers and Board of Directors shall assume their duties at the conclusion of the annual business meeting.

Section 5: Any position on the Board of Directors may be declared vacant by a two-thirds vote of the board should it become necessary for cause. Cause shall be defined as:

- (a) not performing duties as defined by the Constitution, Article III & IV;
- (b) excessive absence from board meetings;
- (c) violation of professional ethics.

ARTICLE V. COMMITTEES

Section 1: A member of the Executive Board shall chair each committee of the organization.

Section 2: The committees are as follows:

- (a) The Nominating Committee, consisting of at least three members, will, at least one month prior to the election of officers, notify the voting membership of the proposed slate of Executive Board candidates and oversee the election.
- (b) The Professional Development Committee, consisting of at least three members, will be responsible for recommending and/or planning professional development activities.
- (c) The Communications/Membership Committee, consisting of at least three members, will be responsible for distributing information to all members and promoting membership in SCSDC.

Section 3: The President is authorized to appoint additional committees as needed to carry out the mission of the SCSDC.

ARTICLE VI. MEETINGS

Section 1: The SCSDC shall hold an annual business meeting and such other meetings and conferences as will promote the purpose of the organization.

Section 2: President may call additional meetings of SCSDC provided the membership is given notice at least 2 weeks prior to the meeting.

ARTICLE VII. DISSOLUTION

If the SCSDC ceases to carry out the mission as herein stated, by a majority vote of the board, the SCSDC shall be dissolved and all assets and property held by the Council, whether in trust or otherwise, shall after the payment of all liabilities, be transferred to an organization which has similar purposes and has established its tax-exempt status under Section 501 (c) (3) of the Internal Revenue Code of 1954 as enacted or as it may hereafter be amended. The designated organization shall be endorsed by a majority vote of the board.

ARTICLE VIII. AMENDMENTS

Any member may propose changes to this Constitution by sending the proposed changes to the President at least 90 days prior to the annual meeting. The proposed changes must be communicated to all members one month prior to the annual meeting and must be approved by two-thirds of the active members present.

ARTICLE IX. PARLIMENTARY AUTHORITY

The rules contained in Robert's Rules of Order Revised shall govern the SCSDC in all cases to which they apply and in which they are not inconsistent with this Constitution and any special rules of order the SCSDC may adopt.

ARTICLE X. INTERNAL REVENUE SERVICE

The purpose for which the Association is organized is exclusively educational as defined in the Internal Revenue law and notwithstanding any other provisions of those articles. This organization shall not carry on any other activities not permitted to be carried on by an organization exempt from Federal income tax under the 501 (c) (3) of the Internal Revenue Code (1954) or the corresponding provisions of any future United States Internal Revenue law.

Bylaws of the SC Staff Development Council

Bylaws will be proposed and added as we gain experience as an organization and develop a better understanding of the bylaws needed.