

NEBRASKA STAFF DEVELOPMENT COUNCIL (NeSDC)

MISSION

The Mission of the Nebraska Staff Development Council is to champion the success of all learners.

NeSDC will promote student learning by supporting educators in defining, refining, and advocating effective, research-based staff development practices.

CONSTITUTION

ARTICLE I. NAME AND PURPOSE

Section 1. This organization will be known as the Nebraska Staff Development Council (NeSDC).

Section 2. The purpose of the NeSDC will be to:

- a) provide leadership for the improvement of student learning through staff development,
- b) initiate, maintain, and enrich opportunities for professional growth of those responsible for staff development,
- c) provide current research information relating to all areas of staff development,
- d) promote effective models of staff development,
- e) provide opportunity to learn from and share with others,
- f) associate with the Nebraska Council of School Administrators (NCSA),
- g) collaborate with other organizations that promote staff development activities, e.g.: Nebraska Department of Education (NDE), Educational Service Unit Professional Developers (PDO), Metropolitan Omaha Educational Consortium (MOEC), Nebraska ASCD, Nebraska State Education Association (NSEA), Nebraska School Districts and others,
- h) provide linkage and support for continued development of NSDC.

ARTICLE II. AFFILIATION

The Nebraska Staff Development Council will be affiliated with the National Staff Development Council.

ARTICLE III. MEMBERSHIP AND DUES

Section 1. Eligibility requirements and privileges will be as follows:

- a) Any individual interested in the purposes of the NeSDC will be eligible for membership. Members will receive all communications; will be eligible to hold office and vote.
- b) Any agency that has a staff development component will be eligible for agency or institution membership. Agency or institution members will receive all communication but will not be eligible to hold office or vote.

Section 2. The dues will be set annually by the Board of Directors

ARTICLE IV. OFFICERS AND BOARD OF DIRECTORS

Section 1. The officers of NeSDC will be president, president-elect, past president, secretary, and treasurer. Each officer will be an active member of NeSDC and NSDC.

Section 2. The Board of Directors of the Council will consist of the elected officers of the Council, the immediate past-president and up to nine (9) statewide members-at-large to be elected by the membership. A simple majority of the official board members will constitute a quorum. The board will act as the governing body of the Council. In the event an office (other than the presidency) is vacated, the board will select a replacement for the unexpired term. The board will meet as necessary to conduct the business of the Council.

Section 3: Any member of the NeSDC in good standing may nominate another member in good standing for an officer position or member-at-large position. The membership of the NeSDC will be notified of the nomination process at least one month prior to the annual meeting. The election of officers and term of the office for each will be as follows:

- a) The president, president elect, and past president will serve a term of one (1) year.

- b) The officers and members-at-large will be elected to serve terms of two (2) years. One half of the members-at-large will be elected in even numbered years and one half will be elected in odd numbered years.
- c) Officers and members-at-large may not serve more than three consecutive terms.
- d) The officers and the Board of Directors will be elected at the annual business meeting. All newly elected board members will assume their duties at the conclusion of the annual business meeting.

Section 4. Any position on the Board of Directors may be declared vacant by a two-thirds vote of the board should it become necessary for cause. Cause will be defined as either of the following:

- a) non-performance of duties as defined in the By Laws Article II, Section 3;
- b) excessive, unexcused absence from board meetings

ARTICLE V. COMMITTEES

Section 1. The board will be represented on each committee of the organization. Each committee member will be an active member of NeSDC.

ARTICLE VI. MEETINGS

Section 1. The NeSDC will hold an annual business meeting and such other meetings * that will promote the purposes of the organization.

ARTICLE VII. DISSOLUTION

If, at any time, the NeSDC will cease to carry out the purposes as herein stated, all assets and property held by the Council, whether in trust or otherwise, will after the payment of all liabilities, be paid over to an organization which has similar purposes and has established its tax-exempt status under codes of the Internal Revenue Code of 1954 as enacted or as it may hereafter be amended. The designated organization will be endorsed by the majority vote of the board.

* May incorporate Electronic medium

ARTICLE VIII. AMENDMENTS

Any member may propose changes to this Constitution by sending the proposed changes to the president at least 90 days prior to an annual business meeting. The proposed changes must be communicated to all members one month prior to the annual business meeting. The proposed changes must be approved by two-thirds of the members present at the annual business meeting.

ARTICLE IX. PARLIAMENTARY AUTHORITY

The rules contained in Robert's Rules of Order Revised will govern NeSDC in all cases to which they apply and in which they are not inconsistent with this Constitution and any special rules of order NeSDC may adopt.

ARTICLE X. INTERNAL REVENUE SERVICE

The purpose for which the Association is organized is exclusively educational as defined in the Internal Revenue law, and notwithstanding any other provisions of those articles, this Organization will not carry on any other activities not permitted to be carried on by an organization exempt from Federal income tax under the 501 (c) (3) of the Internal Revenue Code (1954) or the corresponding provisions of any future United States Internal Revenue law.

BY-LAWS

ARTICLE I. DUES

- Section 1. The annual dues of the NeSDC will be \$25.00. Dues will be determined annually by the Board of Directors.
- Section 2. Dues are payable at the beginning of the membership year.

ARTICLE II. MEMBERSHIP PRIVILEGES/RESPONSIBILITIES

- Section 1. Individual membership will provide the following privileges and responsibilities:
- a) voting
 - b) membership directory
 - c) eligibility for elected office
 - d) pay dues
 - e) participate/attend meetings
 - f) advocate and support high quality professional learning for educators
 - g) willing to serve by using skills and talents that contribute to the viability of the organization

Section 2. The membership year will be July 1 through June 30.

Section 3. **The responsibilities of the officers (executive board-president, president-elect, past president, secretary, treasurer) will be as follows:**

- a) **The president will preside over all meetings of the Council and of the Board of Directors, appoint all members of standing committees and any other committees not otherwise provided for in the Constitution, see that all provisions of the Constitution are fulfilled by appropriate officers and committee chairs, serve as a liaison to other agencies, and serve as ex-officio member of all committees.**
- b) **The president-elect will preside in the absence of the president and serve as chair of the program committee. The president-elect will assume the office of the president if this office is vacated before the expiration of the presidential term and will succeed to the office of president at the expiration of the presidential term.**
- c) **The past president will serve on the Board of Directors**
- d) **The secretary will keep records and minutes of all meetings of the Council and the Board of Directors, be responsible for all correspondence, issue notices of meetings, serve as liaison to the Publication & Publicity Committee, support maintenance of web site, and perform duties as specified by the president.**
- e) **The treasurer will keep a record of membership, oversee monies for the NeSDC, pay all bills authorized by the president, keep an accurate and current record of all receipts and expenditures of the Council's funds, keep an accurate and current record of the membership of NeSDC, prepare and present financial reports at business meetings, and serve as the liaison to the Membership Committee. NCSA will assist in collecting all monies.**
- f) **Audit Committee. The committee shall be appointed by the President and shall conduct an internal audit of financial records maintained by the Treasurer. A formal audit shall be conducted at least every two years prior to a new treasurer assuming office.**

Section 4. The president will recommend to the board for their approval members to serve on the standing committees. The standing committees will be:

- a) The nominating committee consisting of up to three members and the immediate past-president who will serve as chair. At least one month prior to the annual

business meeting, the committee will mail to the voting membership the proposed slate of officers and prepared ballot. Results of the election will be announced at the annual meeting.

- b) The program committee consisting of three members and the president-elect who will serve as chair. This committee will be responsible for planning professional development activities.*
 - c) The publications & publicity committee consisting of three members and the secretary who will serve as liaison. This committee will be responsible for planning and producing NeSDC publications including a newsletter*.
 - d) The membership committee consisting of three members and the treasurer who will serve as the liaison. This committee will be responsible for promoting membership and will publish a membership directory.*
- Section 5. The president is authorized, with the approval of the board, to appoint additional committees as needed to carry out the purposes of the Council. Any newly created committee will include an executive board member.
- Section 6. The executive board, board members, and committee members will all work towards advocating and promoting effective collaborative efforts to research, define, and disseminate information about best staff development practices.

ARTICLE III. BUSINESS MEETING

- Section 1. The Nebraska Staff Development Council will hold a business meeting during the annual NDE/Excellence in Education Conference. During this meeting, the Board will receive appropriate reports, install officers (Executive Board) and NeSDC Board members and conduct any other business necessary for the good of the NeSDC.
- Section 2. The NeSDC Board of Directors will set the agenda for the annual business meeting and communicate it to the membership at least one month prior to the meeting.

Nebraska Staff Development Council (NeSDC)
Organizational Structure

MEMBERSHIP AT LARGE

Standing Committees

- *Nominating
- *Program
- *Publication & Publicity
- *Membership

BOARD OF DIRECTORS

- *Executive Board
- *Past President
- *Up to Nine (9) Members at Large

EXECUTIVE BOARD

- *President
- *President-Elect
- *Past President
- *Secretary
- *Treasurer

NATIONAL STAFF DEVELOPMENT COUNCIL

NEBRASKA STAFF DEVELOPMENT COUNCIL (NeSDC)

NEBRASKA STAFF DEVELOPMENT COUNCIL MISSION

The Mission of the Nebraska Staff Development Council is to champion the success of all learners.

NeSDC will promote student learning by supporting educators in defining, refining, and advocating effective, research-based staff development practices.

BELIEFS

1. We believe the ultimate purpose of staff development is to improve student learning.
2. We believe we must all view the development of others as one of our most important responsibilities; therefore we are all staff developers.
3. We believe effective staff developers use a research base to continually define and refine best practices.
4. We believe collaboration strengthens staff development.
5. We believe effective organizational development is required if all students are to learn.
6. We believe organizational development requires individual change.
7. We believe each educator has a moral responsibility to improve professional effectiveness through life long learning.
8. We believe reinforcement and support systems are critical to the transfer of learning into practice.
9. We believe ongoing assessment is critical for effective staff development decisions.